



CVCOA Family Caregiver Interviewer Volunteer Position Description

Objective:

Volunteer will conduct phone interviews with clients in the CVCOA service area who are participating in the Dementia Respite Program to document information on activities and challenges of caregiving.

Volunteer will speak with clients to complete a standard Personal Family Caregiver Survey. Volunteers will review surveys with supervisor to debrief, address questions and identify areas for program follow-up.

Responsibilities:

Survey 4 to 8 clients per month over the phone from a CVCOA office. With approval of the Program Director in advance, survey may be conducted in person at a CVCOA office.

Time Commitment:

Approximately 4 to 8 hours per month. Each assessment takes 30-40 minutes. Time is built in for supervision.

Supervisor:

Director of Family Caregiver Support.

Qualifications/skills:

- Background in human services, counseling or nursing; experience conducting interviews or surveys is preferred.



Supporting Central Vermonters to Age with Dignity and Choice
CVCOA Helpline: 1-802-477-1364

- Lived experience as a family caregiver is a plus.
- Ability to converse with people of all backgrounds.
- Ability to understand and practice confidentiality under all circumstances.
- Dependability and accountability.
- Ability to set and observe clear, reasonable boundaries.
- Pass all background checks.

Benefits:

- Play an active role in CVCOA's mission to support Central Vermonters to age with dignity and choice.
- Gain understanding of family caregivers' contributions, needs, challenges and resources.

No previous formal experience necessary—training provided

We strongly encourage volunteers who are people of color, indigenous, immigrants and refugees, LGBTQ+ and People with disabilities to apply.

If you are not already an approved Central Vermont Council on Aging volunteer and want to volunteer, apply online at www.cvcoa.org/volunteer-application, or call 802-241-4840 for more information about this position.